



## MONITORING AND EVALUATING RETURN AND REINTEGRATION PROGRAMMES TRAINING

### Session 6

Collecting M&E data for Return and Reintegration programmes

**Time:** 480 Minutes

**Session Aim:** Trainees will be able to conduct data collection for an M&E Return and Reintegration programme in line with IOM's M&E guidelines and tools

<i>Topics and Sub-Topics</i>	<i>Learning Objectives</i> <i>By the end of the session, trainees will be able to:</i>
Remote monitoring and evaluation	Understand available alternatives for remote monitoring and evaluation
Professional norms and standards in monitoring and evaluation	Identify and understand the key professional norms and standards in monitoring and evaluation
IOM data protection principles and informed consent <b>a)</b> Informed consent: what it is and how to obtain it <b>b)</b> IOM data protection principles	<ul style="list-style-type: none"> <li>• Understand IOM's data protection principles and informed consent</li> <li>• Understand how to obtain the informed consent of beneficiaries and key stakeholders</li> </ul>
Guidelines for enumerators on: <ul style="list-style-type: none"> <li>○ How to conduct interviews</li> <li>○ Data entry and quality control</li> <li>○ Managing respondents' expectations</li> </ul>	Understand the importance of training and providing guidelines to enumerators
Most common challenges for M&E activities and possible solutions	Understand the most common challenges that may affect the success of for M&E activities and possible solutions
Timeline for the return and reintegration M&E tools	Understand the timeline for the M&E surveys for Return and Reintegration Programmes
Sampling: <ul style="list-style-type: none"> <li>○ Probability sampling</li> <li>○ Non-probability sampling</li> <li>○ Statistical Theory: <ul style="list-style-type: none"> <li>• Confidence level</li> <li>• Margin of error</li> </ul> </li> <li>○ How to select the sample size</li> </ul>	<ul style="list-style-type: none"> <li>• Explain the main probability and non-probability sampling techniques and when it is appropriate to use which one</li> <li>• Explain sampling requirements for qualitative and quantitative data collection</li> </ul>

<ul style="list-style-type: none"> <li>○ Types of probability sampling</li> <li>○ Types of non-probability sampling</li> </ul>	
Sampling for M&E surveys for Return and Reintegration Programmes	Understand the available sampling options for each M&E survey for Return and Reintegration Programmes
Piloting the return and reintegration M&E tools	Explain the importance of piloting data collection tools before their actual use
<ul style="list-style-type: none"> <li>● Using MiMOSA for collecting M&amp;E data (IOM staff only)</li> <li>● Accessing and downloading M&amp;E Data from MiMOSA (IOM staff only) and MPA Analysis server</li> </ul>	<ul style="list-style-type: none"> <li>● Understand how to use MiMOSA for collecting M&amp;E data</li> <li>● Understand how to download M&amp;E data from MiMOSA</li> <li>● Understand how to use the MPA Data portal and navigate through its dashboards</li> </ul>
Using KOBO for collecting additional M&E data	Understand what other tools are available for collecting any additional M&E data